



Stakeholder Committee

General Framework

The LESS Stakeholder Committee is a body established by the founding retailers of the LESS initiative. Its objective is to facilitate dialogue among stakeholders in order to promote a collaborative approach to decarbonizing the value chain.

As an advisory body, the Stakeholder Committee is responsible for assessing the progress of the initiative and proposing improvements. It provides a framework that enables stakeholders to express opinions that may be taken into account in the initiative's decision-making process.

The development of deliverables specific to the Stakeholder Committee may be decided by a two-thirds majority of member organizations, such as FAQs or external communications on behalf of all parties. Where applicable, any external communication will be reviewed by the member organizations.

Operating Procedures

The Stakeholder Committee will be composed of the following members:

- Representatives of the founding federations of the initiative, i.e., FCD and Perifem, with 2 seats per federation.
- Representatives of federations from specialized retail, with 1 seat per federation and up to 6 federations maximum, where applicable.
- Representatives of federations of manufacturers and suppliers to the retail sector, with 1 seat per federation and up to 8 federations maximum.
- Qualified experts, with up to 3 seats maximum.

The Stakeholder Committee will meet once every semester.

Additional meetings may be organized depending on current developments or at the request of stakeholders.

External organizations may also be invited occasionally depending on the established agenda.

An agenda will be prepared prior to each meeting and strictly followed by the stakeholders present.

Every meeting will result in written minutes.

FCD and/or Perifem representatives will provide secretariat support (sending invitations, circulating agendas and minutes).

Competition Law

The organization and conduct of Stakeholders Committee meetings must comply with competition law.

Each member must commit to respecting and ensuring compliance with competition rules, notably by:

- Reviewing the agenda prior to each meeting and adhering to it throughout the meeting;
- Not disclosing, in any form, strategic information relating to their organization and/or its member companies;
- Not disclosing to other participants any information that could distort competition in the market (strategy, quantities, prices, environmental performance, etc.);
- Interrupting any exchange of information that does not comply with competition rules, requesting that it be recorded in the meeting minutes, and, if necessary, leaving the meeting;
- Ensuring that the minutes circulated after the meeting accurately reflect the discussions.

These rules will be reiterated at the start of every CPP meeting.